Lake Travis Elementary School

PTA General Meeting

November 12, 2015

Call to Order: 6:00pm by President Jason Kelley, in the LTE Cafeteria. Certified quorum was present.

Pledge of Allegiance

1. Approval of Minutes: Tina Berrum **moved** to approve the General Meeting minutes from October 13, 2015. **Karla Gailey** seconded the motion. Motion was **approved**.
2. Constanze Heitkoetter **moved** to appoint Laura Guerrero as Carnival Chair. Adrienne Booth **seconded** the nomination. Motion was **approved.**
3. Treasurer’s Report:
   1. Beginning cash balance as of October 1, 2015: $46,267.82
   2. Income: Fun Run: $3,044.91, Dues: $1,170.00, Class t-shirts: $138, School Store: $1,581.71, Click 2 Volunteer: $25, Randalls: $97.73
   3. Income Total October 2015: $6,057.35
   4. Expenses: October 2015: min-grants: $12,565.73, Teacher: $234.92, Hospitality: $44.85, Office Supplies: $40.47, DI: $127.54, Class t-shirts: $5,730.16, Insurance: $510, Library, $393.72, Bookkeeping: $98
   5. Total expenses: $19,745.39
   6. Ending bank balance 10/31/2015: $32,579.78
4. Executive Board Report:
   1. President Report:
      1. PTA approved mini-grants for: math facts on stairs, reward t-shirts, Maps
      2. PTA is working towards a car port covering in front of the school, and a covering outside the cafeteria.
   2. Membership: 180 members. Fifth grade will earn membership party.
   3. Fundraising: Fun run raised $17,475.41
      1. Reschedule to 12/4 due to rain
      2. 12 classes met the $500 goal and will have a silly string party
      3. Box Tops: totaled $611.70
   4. Booster Club:
      1. School Store September 18 brought in: $1,209.73
      2. School Store October 9 brought in $770.65
      3. School Store October 23 brought in $727.62
      4. School Store profit $583.49
   5. Volunteers
      1. Volunteer hours through October: 2,666
      2. Volunteer of the Month: Sheyla Ortega
      3. Staff of the Month: Marla Retano
      4. Best Club Members: Constanze Heitkoetter, Tiffany Kerr, Tina Berrum, Adrienne Booth, Allison Blake, Joanna Hess

Stacey Smiley moved to adjourn the meeting at 6:15pm. Seconded by Kristy Story.

Meeting adjourned: 6:15 pm

Minutes prepared by: Joanna Hess, Secretary